

# PTO Meeting Agenda

Tuesday, September 12, 2017

## 2017-2018 Executive Board Members Introductions

President: Sarah Hill

Vice President: Wendy Nicholas

Treasurer: Kelly Eidson

Secretary: Margaret Connelly

## PTO General Membership Introductions and Explanation of Meeting Procedures Approve the 5/16/2017 Meeting Minutes

### Treasurer's Report

### 2017-18 Budget Approval

### Principal's Report

### Executive Board Report

PTO Supply Closet-Look before Buying New, review of contents

Finding/using Tax Exempt Letter

Reimbursement and deposit procedures

List of Volunteers-please contact off email list!!

Committee procedures

How to get involved, current committee needs

### Committee descriptions/needs

#### Committee Chair Report

Ice Cream Social

Spirit Wear

Directory/Membership

Culver's Night: September 26

Movie Night: October 20

Box Tops

Book Fair (week of October 23)

Lou Malnati's fundraiser?

Teacher Conferences meal (week of October 23)

STEAM night

Others?

### Upcoming Events

No School Sept 21

Culver's Night Sept 26

Box Tops Due Sept 29

Cooper 5th grade run October 5 (?)

½ day (No K) October 6

Movie Night October 20

Book Fair week of October 23

Parent/Teacher conferences week of October 23

Halloween Assembly October 31

**Thank you for coming, Next PTO meeting October 10 7pm in LMC**

**For all the latest information and forms:**

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